

Ruthven City Council Meeting

May 14, 2025 – 6:30 PM

The Ruthven City Council, of the City of Ruthven, Iowa, met on the 14th Day of May 2025, at 6:30 PM, in regular session, at the Ruthven Social Center, pursuant to law and to the rules of said council.

The meeting was called to order by Mayor Johnson in the Chair, and the roll being called, the following members were present: Morgan Miller, Hailey Derrickson and Maya Cacek via phone Absent. Mitch Anderson and Terrence Williams

City employees present: Jessica Schneider, Toad Loder

Public: Steve Hallgren, Judy Broadie.

Motion Derrickson second Cacek to approve Minutes from April 23rd, 2025, City Council Meeting, Claims Report and Clerk's Financials. Vote: Ayes; Miller, Derrickson and Cacek Nays: Absent: Williams and Anderson

Mayor Johnson declared the public hearing open at 6:31 p.m. for the CDBG hearing status. This CDBG Status Hearing is being held to comply with the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1987. Federal regulations require a hearing on the status of funded activities to be held prior to 50% of the project being completed.

The City of Ruthven was awarded \$600,000 in Community Development Block Grant (CDBG) funds from the Iowa Economic Development Authority (IEDA) to construct a new water treatment plant to allow the City to supply a safe and adequate supply of potable water for the community. The new water treatment plant is being constructed at 1202 Rolling Street, Ruthven, Iowa, An environmental review was completed, and IEDA released CDBG funds for construction activities on November 27, 2023. The City procured by sealed bids for construction and received four (4) bids. The City awarded a construction contract to the low bidder, Woodruff Construction Inc., Spencer Iowa, in the amount of \$1,897,300.

The project engineer lists the following construction activities that have been completed on the project:

- The foundations for the new building are completed.
- The new iron and manganese filter and detention tank have been set, and the new pad and sanitary outlet pit has been completed.
- The exterior CMU walls have been installed for the new building.
- The new electrical service for the fire station has been completed.
- The roof trusses, sheeting and shingles have been installed.
- 75% of site utilities are installed.
- Majority of materials are onsite

The project engineer provided a general description of construction activities remaining to complete the project.

- Process piping in building
- Installation of interior walls
- Installation of doors
- Installation of chemical feed equipment and piping.
- Installation of building siding
- Installation of electrical and HVAC equipment.
- Control Integration
- Startup and Commissioning

- Final site grading and seeding
- Pipe painting and labeling

As of March 20, 2025, the period ending for Woodruff Construction pay application No. 6, the City had expended \$219,605 in Federal CDBG funds and \$649,435.10 in local match funds. Of the Federal funds, \$11,129 is to Northwest Iowa Planning & Development Commission for CDBG administration and \$208,395 is to Woodruff Construction for construction. The City's local matching funds are from IFA/IDNR SRF low-interest loan funds. The most recent pay application No. 7, not yet approved by the City Council for the period ending April 20, 2025, shows 48% of the project is completed, including stored materials. The remaining CDBG funds for this project are \$280,395.00 and any remaining local match will be SRF.

The CDBG contract budget and performance targets were amended on December 11, 2024. The amendments allowed the City to construct a new 27' x 27' on the same property to house the new water treatment system. The original CDBG contract budget and performance target called for renovation of the current water treatment building and would have constructed water treatment improvements within it. The CDBG budget increased \$73,262.73, from \$1,896,734.00 to \$1,969,996.73, all of which are local match funds.

To date no changes have been made to the CDBG activity schedules, location, objectives or beneficiaries.

No objectors were present or filed written objections to the City Clerk, so the public hearing was declared closed at 6:36 p.m.

Motion Miller, Second Derrickson to approve Pay application NO. 7 – water system improvements – water treatment plant. Vote: Ayes; Miller, Derrickson and Cacek Nays: Absent: Williams and Anderson

Motion Miller, Second Derrickson to approve blacktop services quote for the streets. Vote: Ayes; Miller, Derrickson and Cacek Nays: Absent: Williams and Anderson

Mayor Johnson discussed the certification that Clerk Schneider has received. Motion Derrickson Second Cacek to approve the \$2.25 raise for the completion of her clerk certificate presented by Mayor Johnson. Vote: Ayes; Miller, Derrickson and Cacek Nays: Absent: Williams and Anderson

Motion Miller Second Derrickson to approve the flier for 1404 main street with adding that if they choose to tear house down a new one needs built within 2 years. Vote: Ayes; Miller, Derrickson and Cacek Nays: Absent: Williams and Anderson

Motion Miller Second Cacek to adjourn meeting at 6:48 p.m. Vote: Ayes; Miller, Derrickson and Cacek Nays: Absent: Williams and Anderson

SIGNED:

ATTEST:

Dustin Johnson, Mayor of Ruthven

Jessica Schneider, City Clerk

