

**Ruthven City Council Meeting
September 04, 2019 - 6:30 PM**

The Ruthven City Council, of the City of Ruthven, Iowa, met on the 4th Day of September, 2019, at 6:30 PM, in regular session, in Council Chambers at City Hall, pursuant to law and to the rules of said council.

Meeting was called to order by Mayor David J Kirk in the Chair, and the roll being called, the following members were present: Mitch Anderson, Dustin Johnson (arrived at 6:32 pm), Jay Schoning, Marci Simington and Terrance Williams Absent: None

City employees present: Margaret Tatman

Public: Nancy Foertsch and Peg & Steve Cizek

Motion Simington, second Anderson to approve: minutes from August 21, 2019 council meeting, summary list of claims and clerk's financial reports. Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Motion Schoning, second Anderson to approve RESOLUTION NO 37-2019 – A RESOLUTION APPROVING FY2019 CITY STREET FINANCIAL REPORT. Roll Call Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Motion Schoning, second Williams to approve AMENDED AGREEMENT BETWEEN the CITY OF RUTHVEN AND LOST ISLAND SANITARY SEWER DISTRICT. Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Mayor Kirk shared with council that Blacktop Services is now done for this year and have completed all the seal coating and patch work as previously bid. He also shared that there was a lot of storm sewer work done by city Public Works and Street departments' employees as there was a plugged storm sewer they had to replace on Mitchell Street.

Motion Simington, second Johnson to approve RESOLUTION NO. 38-2019 – A RESOLUTION OF THE CITY OF RUTHVEN, TO ADOPT THE ADMINISTRATIVE PLAN FOR THE CDBG OWNER-OCCUPIED HOUSING REHABILITATION GRANT FROM THE IOWA ECONOMIC DEVELOPMENT AUTHORITY. Roll Call Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Motion Anderson, second Simington to approve RESOLUTION NO. 39-2019 – A RESOLUTION OF THE CITY OF RUTHVEN, IOWA AUTHORIZING THE PROCUREMENT OF A HOUSING REHABILITATION INSPECTOR AS PART OF THE RUTHVEN OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM. Roll Call Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Motion Simington, second Williams to approve RESOLUTION NO 40-2019 – A RESOLUTION OF THE CITY COUNCIL OF RUTHVEN, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION FOR TECHNICAL SERVICES OF A COMMUNITY DEVELOPMENT BLOCK GRANT – HOUSING FUND. Roll Call Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Motion Johnson, second Anderson to approve RESOLUTION NO 41-2019 – A RESOLUTION SETTING HEARING ON THE CITY OF RUTHVEN, IOWA'S INTENT TO MAKE CHANGES TO AND AMEND CITY ORDINANCE CHAPTER 5, OPERATING PROCEDURES, § 5.07, CONFLICT OF INTEREST. Roll Call Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Motion Anderson, second Johnson to approve RESOLUTION NO 42-2019 – A RESOLUTION SETTING HEARING ON THE CITY OF RUTHVEN, IOWA’S INTENT TO MAKE CHANGES TO AND AMEND CITY ORDINANCE CHAPTER 7, FISCAL MANAGEMENT, § 7.05 OPERATING BUDGET PREPARATION. Roll Call Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Much discussion was held on the new public records request policy with final decision to leave rates as they are in shown in the rate schedule. City Clerk Tatman will be working with the website provider to get an online records request form designed so anyone can request online besides filling out a form in city hall or requesting a form be mailed to them. Motion Johnson, second Schoning to approve RESOLUTION NO 43-2019 – A RESOLUTION ADOPTING A RUTHVEN POLICY PERTAINING TO PUBLIC RECORDS REQUESTS FROM THE CITY OF RUTHVEN, IOWA. Roll Call Vote-Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Councilman Schoning brought up the cemetery flower beds and let everyone know that Jeff Simington and others went out and cleaned all the flower beds and it looks real good now. This fall council member volunteers will go out and transplant flower plants from one or more flower beds to other flower beds out there. They will add mulch and use preen etc. to enhance the beauty of the flower beds.

Much discussion was done between the R/A School accepted bid for the little league field move compared to the original engineer estimated bid amounts. Council requests that City Clerk Tatman contact the school superintendent, board president, engineer and winning bid contractor to get a completely broken out bid for the little league field since the winning bid came in at approximately \$9,500.00 higher than the engineers 5% contingency bid that the city council was provided.

Discussion was held about the Freedom Rock since committee president has current health concerns. City employees checked on Hotel Reservations, two tents to cover the rocks, the progress on the flag pole hole repairs and spoke with contractor in regards to the shelter house on when it will be completed. The committee is having a meeting on Tuesday –September 10th at 7 pm in the Legion building.

Discussion on whether or not to continue discussion on the pool mural for the south wall of the pool bath house was done. Decision was to continue after March of 2020 when we can plan during spring.

City Clerk Tatman shared with council that Deputy Clerk Schany has given her notice and her last day is Thursday-September 5th. Discussion on splitting up the deputy clerk job duties was held and then decision to table to next council meeting was decided.

The city seal design was tabled to Oct 2nd so we can see about putting the painted rock design on the seal instead of the generic rock design that currently is on the seal design.

Motion Williams, second Johnson to adjourn meeting at 7:50 p.m. Vote- Ayes: Anderson, Johnson, Schoning, Simington and Williams. Nays: None. Absent: None

Signed:

Attest:

David J. Kirk, Mayor

Margaret Tatman, City Clerk